

# International Students - Behaviour Management Policy

## VISION STATEMENT

GERALDTON GRAMMAR SCHOOL WILL PROVIDE OUTSTANDING EDUCATION AND A STRONG SENSE OF COMMUNITY, CULTIVATING PEOPLE OF INTEGRITY, INDEPENDENCE OF MIND AND A LOVE OF LEARNING.

<b>Introduction</b>	This statement outlines the Geraldton Grammar School policy on behaviour/management of International students at the school.
<b>Scope and application</b>	Policy applies to all employees of Geraldton Grammar School but mainly the policy makers – members of the senior management or executive team
<b>Related legislation and guidelines</b>	No legislation but all AISWA guidelines are used as a format for this policy.
<b>Related Policies</b>	Behaviour Management Secondary Policy, Bullying Policy
<b>Evaluation</b>	

<b>Date</b>	<b>Action</b> (issue, reissue, amendment, replacement of pages, etc)	<b>Initials</b>
22/09/10	Revised – International Students	GMY
27/3/13	Crest amended	SPN

## INTERNATIONAL STUDENTS - BEHAVIOUR MANAGEMENT POLICY

This Policy should be read in conjunction with the school's Behaviour Management Secondary 2012 Policy.

Registered providers may only enable students to defer or temporarily suspend their studies, including granting a leave of absence, during the course through formal agreement in certain limited circumstances.

1. The registered provider must have in place documented procedures for assessing, approving and recording a deferment of the commencement of study or suspension of study for the student, including keeping documentary evidence on the student's file of the assessment of the application.
2. The registered provider can only defer or temporarily suspend the enrolment of the student on the grounds of:
  - a. compassionate or compelling circumstances (for example, illness where a medical certificate states that the student is unable to attend classes); or
  - b. misbehaviour by the student.

**Note:** A student may have his/her parent/guardian present during any formal interview process regarding deferment and/or suspension of study.

If a student appeals a suspension, his/her education will continue until the appeal process is finalized within 20 days.

3. The registered provider must:
  - a. inform the student that deferring, suspending or cancelling his or her enrolment may affect his or her student visa; and
  - b. notify the Secretary of Commonwealth Department of Education (CDoE) via Provider Registration and International Student Management System (PRISMS) as required under section 19 of the ESOS Act where the student's enrolment is deferred, temporarily suspended or cancelled.