



GERALDTON
GRAMMAR SCHOOL

Achieve · Inspire · Motivate

Electronic Devices Policy

VISION STATEMENT

GERALDTON GRAMMAR SCHOOL WILL PROVIDE OUTSTANDING EDUCATION AND A STRONG SENSE OF COMMUNITY, CULTIVATING PEOPLE OF INTEGRITY, INDEPENDENCE OF MIND AND A LOVE OF LEARNING.

Introduction	This statement outlines the Geraldton Grammar School policy on the use of electronic devices at the school.
Scope and application	Policy applies to all employees of Geraldton Grammar School but mainly the policy makers – members of the senior management team
Related legislation and guidelines	No legislation but all AISWA guidelines are used as a format for this policy.
Related Policies	iPad Use Agreement, School Network Contract for student use plus BYOD,
Evaluation	Biennial

Date	Action (issue, reissue, amendment, replacement of pages, etc)	Initials
2003	Student Council	
8/5/03	Amended	JRE
4/6/03	Amended	ALE
26/5/08	Amended (deletion of 'or at recess or lunchtime')	JRE
6/2/09	Amended logo on cover page	SSW
31/3/10	Revised	SSW,SPN
25/3/13	Crest	SPN
27/5/13	Amended (consequences)	JRE
15/07/16	Revised and amended	DAS

ELECTRONIC DEVICE POLICY

INTRODUCTION

The Geraldton Grammar School recognises that there are times when it is genuinely appropriate and useful for students to have access to a mobile phone and other electronic devices, for educational purposes, convenience and security. The school seeks to accommodate this while also maintaining a study culture which discourages excessive or inappropriate use of such devices.

Mobile Telephone Usage:

- Mobile telephone usage includes making calls and sending or receiving text messages and data. **This phone usage may only occur before or after school, when it must be used briefly and in a responsible manner.** On these occasions, students must use their mobile telephones discretely and should not walk around whilst speaking on their phones. Courtesy, consideration and respect for others are paramount at all times. Under no circumstances may a mobile phone be used to harass, abuse, or distract another person.

Section 85ZE of the Commonwealth Crimes Act, states that a person shall not *knowingly or recklessly*:

- a) use a telecommunication service supplied by a carrier to menace or *harass another person*; or
- b) use a telecommunication service supplied by a carrier in such a way as would be regarded by reasonable persons as being, in all circumstances, *offensive*.

With the exception of those times specified above, mobile phones must be **switched off**. Also, mobile phones must not be used if a staff member instructs the student to switch it off.

- If mobile telephones are brought to and kept at school, they are used entirely at the owner's risk. The school cannot accept any responsibility for theft, loss, damage or health effects (potential or actual) resulting from mobile phone use. Students and parents should note, however, that mobile phones are a highly prized target for theft and, accordingly, phones should always be stored in a safe and secure place. Our recommendation is that mobile phones be secured in locked lockers during the school day.
- Any student who is feeling unwell at school and needs to go home **must** arrange this through the school. **Under no circumstances may students use mobile phones to contact home and make arrangements to leave the school.**

Consequences:

Staff may temporarily confiscate mobile telephones if the student does not comply with the above conditions or if the phone is used irresponsibly. Under exceptional circumstances, the Principal may also remove the student's privilege of having a mobile telephone at school.

(Confiscation will be until the end of the day – to be collected after 3.05pm).

Digital Music Players (including all electronic recording devices):

Guidelines for use:

1. Digital music players may be brought to school, however, between 8.30am and 3.00pm students are only allowed to use these during specific classes if permitted by his/her teacher. At all other times they must be switched off.
2. Teachers of certain classes at certain times may allow digital music players to be used. This will be determined by Heads of Learning Area.
3. No digital music players are to be used by middle school students in class.
4. Students may use digital music players in the library whilst reading for leisure if permitted by the teacher librarian.
5. Students should not share earphones.
6. Volume should be at a level where it is not audible to others.

Classes where digital music players are permitted are:	Classes where digital music players are not permitted are:
<ul style="list-style-type: none">• Media• Computing• Physical Education Studies• Health Studies• Visual Arts• Year 10 Music• Year 10 Chinese• Science	<ul style="list-style-type: none">• Design and Technology• Mathematics• Middle school classes

Consequences:

Staff may temporarily confiscate digital music players if the student does not comply with the above conditions or if the digital music player is used irresponsibly. Under exceptional circumstances, the Principal may also remove the student's privilege of having a digital music player at school.

(Confiscation will be until the end of the day – to be collected after 3.05pm).